

**GOVERNOR'S WORKFORCE INVESTMENT BOARD QUARTERLY MEETING  
LOCAL WORKFORCE INVESTMENT BOARD RECERTIFICATION MOTION  
JUNE 19, 2013**

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**Background**

In accordance with Section 117 (c) (2) of the Workforce Investment Act of 1998, the Governor is required to certify local workforce investment area boards biannually. Such certification shall be based on criteria established under subsection (b) of the Act {Membership} and, for a second or subsequent certification, the extent to which the local board has ensured that workforce investment activities carried out in the local area have enabled the local area to meet the local performance measures. The policy and process for the 2011 ~ 2013 biannual recertification, as outlined in Department of Labor, Licensing and Regulation Workforce Field Instruction (WIFI) No. 11-12, is as follows:

**Local Board Recertification Policy**

**Policy:** Recertify Local Workforce Investment Boards for two years, effective July 1, 2013, if they meet the requirements specified in Section 117 (c) (2) of the Workforce Investment Act (WIA).

- **Criterion 1:** The LWIB meets the membership criteria of WIA Section 117 (b);
- **Criterion 2:** The LWIB has satisfactorily performed the board functions outlined in WIA Section 117 (d);
- **Criterion 3:** The LWIB has established a Youth Council or an alternative entity, as specified in WIA Section 117 (h), that carries out required duties;
- **Criterion 4:** The LWIB has maintained fiscal integrity, defined as having no major unresolved questioned costs or outstanding audit issues and having no findings of fraud or abuse; and,
- **Criterion 5:** The LWIB will be assessed on its ability to achieve at least seven of the nine performance measures detailed below.

Performance Measure	
<b>Entered Employment Rate</b>	<b>Adults</b>
	<b>Dislocated Workers</b>
<b>Retention Rate</b>	<b>Adults</b>
	<b>Dislocated Workers</b>
<b>Average Earnings</b>	<b>Adults</b>
	<b>Dislocated Workers</b>
Performance Measure	
<b>Youth Attainment of a Degree or Certificate</b>	
<b>Youth Placement in Employment of Education</b>	
<b>Youth Literacy/Numeracy</b>	

There are two levels of certification: Level I Recertification is for two years provided the LWIB meets all of the aforementioned criteria. LWIBs failing to meet any of the established criteria are recommended for Level II Recertification, a period of no more than one year, and must agree to submit an improvement plan and receive technical assistance from DLLR. GWIB staff worked closely with DLLR's Division of Workforce Development staff to complete the review and evaluation process.

**Motion: The GWIB approves the recommendation for Local Workforce Investment Board Recertification as outlined below:**

The Local Workforce Investment Boards listed below have satisfactorily met all recertification criteria and are being recommended for Level I Recertification for a period of two-years effective July 1, 2013:

- Anne Arundel County Workforce Investment Board;
- Baltimore Workforce Investment Board;
- Baltimore County Workforce Investment Board;

- Frederick County Workforce Investment Board;
- Lower Shore Workforce Investment Board;
- Mid-Maryland Workforce Investment Board;
- Montgomery County Workforce Investment Board;
- Prince Georges County Workforce Investment Board;
- Southern Maryland Workforce Investment Board;
- Susquehanna Workforce Investment Board;
- Upper Shore Workforce Investment Board; and
- Western Maryland Workforce Investment Board.